



ISAT
Idaho Standards Achievement Tests

SCIENCE **EOC**
End-of-Course

Idaho Assessment Training

February 2015

INTRODUCTIONS



- Department of Education (SDE)
- Data Recognition Corporation (DRC)
 - Vendor for ISAT Retest and Science, EOC Science
 - Program Management Team/Online Technical Customer Support



AGENDA

- ISAT Retest and Science and EOC Science General Information
- System Information
- eDIRECT
- INSIGHT
- Tutorials and Online Tools Training
- Roles and Responsibilities
- Procedures Before, During and After Testing
- ISAT Retest and Science and EOC Science Dates



Spring 2015

Online Test Administration

March 30th – May 22nd

Accommodated Materials Test Administration

March 30th – May 15th



ISAT OVERVIEW

Science

Grades 5 and 7
NCLB only, no
Extender

SUBJECTS TESTED

Reading, Language Usage, and Mathematics

Retest Opportunity
for 12th graders
only

*Districts must pay
for 11th grade
testing

No time limit – plan for 90 minutes to complete each test

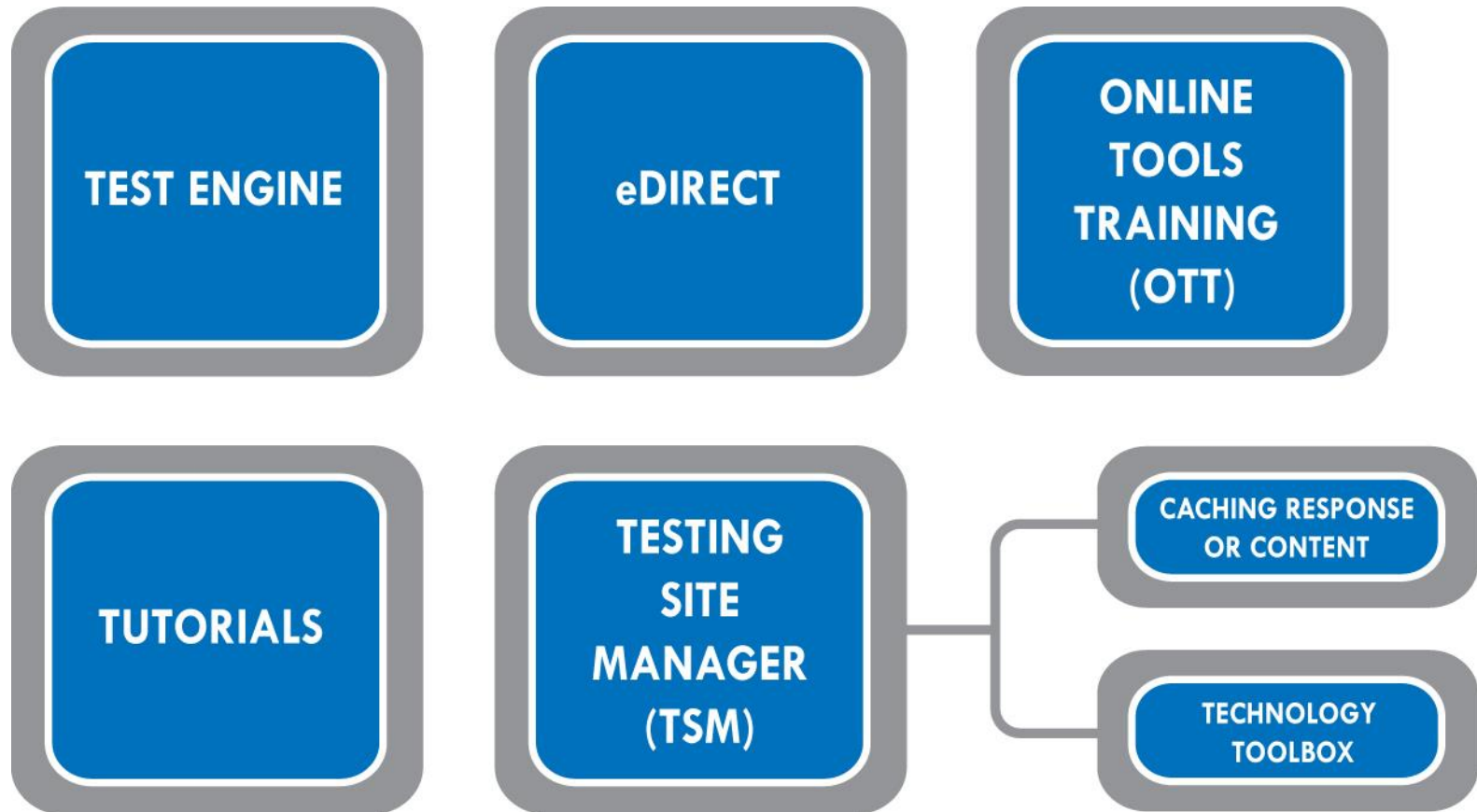
EOC SCIENCE OVERVIEW



First Operational Year

- Replaces ISAT Grade 10 Science
- Biology and Chemistry
- Students in Grades 10-12 are required to take EOC Biology or Chemistry once during these years

GENERAL TERMS AND DEFINITIONS





SYSTEM REQUIREMENTS

Browser	Safari 4.0 or higher, IE7.0 – 9.0, Chrome, Mozilla Firefox 3.6 or 6.0 and higher
Operating System	Windows Vista/7/8.1 (non-touch devices only) Mac OS 10.7 through 10.9 <i>Linux Ubuntu 12.04.1 – 32- or 64-bit with Gnome 3.4 with Unityshell (does not support audio or TTS)</i>
Processor	1 Ghz minimum
Memory	512 MB minimum; 1 GB or more recommended
Display	9.5+ inch monitors with a resolution of at least 1024 x 768
Internet Connection	Able to connect to the Internet
Mobile Computing Devices	Not supported for the INSIGHT software this year



SYSTEM REQUIREMENTS

Special Notes

- TSM software - Must use IE8 or higher or the latest versions of Chrome, Firefox, or Safari
- eDIRECT
 - Minimum browser window width of 1024 pixels (1024 x 768)
 - Accept cookies
 - Accept emails from the @datarecognitioncorp.com domain
- Student Tutorials
- Flash Plug-in
 - Sound card for audio portion



INSIGHT TECHNOLOGY USER GUIDE

INSIGHT Technology User Guide includes

- Installation Instructions for Test Engine, Testing Site Manager (TSM), OTTs and Tutorials
- System and Network Requirements
- System Readiness Guidance
- Troubleshooting tips
- Frequently Asked Questions

Located in eDIRECT under “Documents” as of March 2nd



EDIRECT

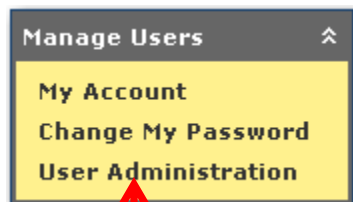
<https://id.dracedirect.com>

- Test Administration Manuals will be posted to eDIRECT on March 2nd
- Current District Test Coordinators in eDIRECT will be given access to all software on March 2nd
- DTCs or Superintendents must add new district and school level users within eDIRECT



EDIRECT - ADD A SINGLE USER

- Click on Manage Users on the left main menu.
- Click on User Administration.
- Select the Add Single User tab on the screen.

A screenshot of the "User Administration" form. The form has a blue header with the title "User Administration". Below the header, there are three tabs: "Edit User", "Add Single User", and "Upload Multiple Users". The "Add Single User" tab is selected. Below the tabs, there is a section titled "Instructions" with a plus icon and a link. The form contains several input fields: "Administration" (dropdown menu with "(All)" selected), "User Role" (dropdown menu with "(All)" selected), "District" (dropdown menu with "(All)" selected), "School" (dropdown menu with "(All)" selected), "First Name" (text input field), "Last Name" (text input field), "Email" (text input field), "Status" (dropdown menu with "(All)" selected), and a checkbox labeled "Hide Inactive Users". At the bottom of the form, there are two buttons: "Find User" and "Clear". A red arrow points from the "Add Single User" tab to the "Administration" dropdown menu.



EDIRECT - ADD A SINGLE USER

- Select the appropriate Administration
- User First and Last Name, User Email Address
- User Role
 - District or School
- School
 - For school level users only

User Administration

Edit User Add Single User Upload Multiple Users

* Indicates required fields

First Name * Middle Initial Last Name *

Email Address *

Administration * User Role

District School



EDIRECT - ADD A SINGLE USER

- Select and move the appropriate permissions from the Available Permissions column over to the Assigned Permissions column.

NOTE: More than one permission can be selected by holding down the Ctrl button on your keyboard.

- Click Save.

A screenshot of the EDIRECT user management interface. It features two main columns: "Available Permissions" on the left and "Assigned Permissions" on the right. The "Available Permissions" list includes "Administrator", "Administrator - Set Password", "Documents - View", "Reports - View District Files", and "Reports - View School Files". The "Assigned Permissions" list is currently empty. Between the two columns are four arrow buttons: a left-pointing arrow, a right-pointing arrow, a double left-pointing arrow, and a double right-pointing arrow. A red arrow points from the "Reports - View School Files" item in the "Available Permissions" list to the right-pointing arrow button. At the bottom of the interface, there is a "Save" button and a list of permission descriptions: "Administrator: Allows user to add/edit user accounts and profiles", "Administrator - Set Password: Allows user to specify a password for a user", "Documents - View: Allows user to view documents to which they have access", and "Reports - View School Files: Allows user to view school reports".






EDIRECT - EDIT SINGLE USER

- The following can be updated within Edit User
 - Update Contact Information
 - View/Add Permissions
 - Change Password
- To edit a user profile, click the View/Edit Profiles icon under the action column
- Reset users that have been locked out
- Inactivate Users

Users

Profiles

User Accounts				
Last Name ▲	First Name ▲	Email Address ▲	Status	Action
User	Sample	sampleuser@noemail.com	Active	  

EDIRECT - UPLOAD MULTIPLE USERS



Manage Users



My Account

Change My Password

User Administration

User Administration

Edit User

Add Single User

Upload Multiple Users



First time? Download the [File Layout](#) (PDF document) and a [Sample File](#) (CSV text file).

[Instructions](#)

* Indicates required fields

Administration

ISAT Fall 2011



*

File

Browse...

*

Upload



EDIRECT - EDIT MULTIPLE USERS

Users

Profiles

User Profiles

<input type="checkbox"/>	Last Name ▲	First Name ▲	Email ▲	Role	Administration ▲	District	School
<input type="checkbox"/>	Moore	Charles	cmoore@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input checked="" type="checkbox"/>	Murray	Emily	emurray@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input type="checkbox"/>	Robertson	Aaron	arobertson@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input checked="" type="checkbox"/>	Sanders	Elma	esanders@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input type="checkbox"/>	Sharp	Donald	dsharp@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input type="checkbox"/>	Singh	Shivanie	ssingh@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input checked="" type="checkbox"/>	Skarohlid	Lori	lskarohlid@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input type="checkbox"/>	Smith	Aaron	ASmith@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input type="checkbox"/>	Wille	Mary	mwille@datarecognitioncorp.com	EPM	ISAT Fall 2011		
<input checked="" type="checkbox"/>	Young	Chris	cyoung@datarecognitioncorp.com	EPM	ISAT Fall 2011		

23 Item(s) Displayed

Copy to New Administration

Assign Permissions

Remove Permissions

Select multiple users and copy them and their permissions to any or all available administrations by clicking here.

Select multiple users and add new permissions to selected users. Can also add multiple permissions at once.



EDIRECT - EDIT MULTIPLE USERS

Copy profiles to New Administration

You are copying 1 user profile(s). If you are unsure which profiles you selected, press Cancel and review your choices on the previous screen.


[+ Instructions](#)

* Indicates required fields

New Administration

(Select) *

- (Select)
- ISAT Fall 2009
- ISAT Fall 2010
- ISAT Fall 2011
- ISAT Spring 2009
- ISAT Spring 2010
- ISAT Spring 2011

A red arrow points to the "ISAT Spring 2011" option in the dropdown menu.

Copy profiles to New Administration

You are copying 1 user profile(s). If you are unsure which profiles you selected, press Cancel and review your choices on the previous screen.


[+ Instructions](#)

* Indicates required fields

New Administration

(Select) *

Submit **Cancel**

A red arrow points to the "Submit" button.



SOFTWARE DOWNLOADS

- Downloads available March 2nd within eDIRECT
- Test Setup–General Information–Downloads

Test Setup General Information

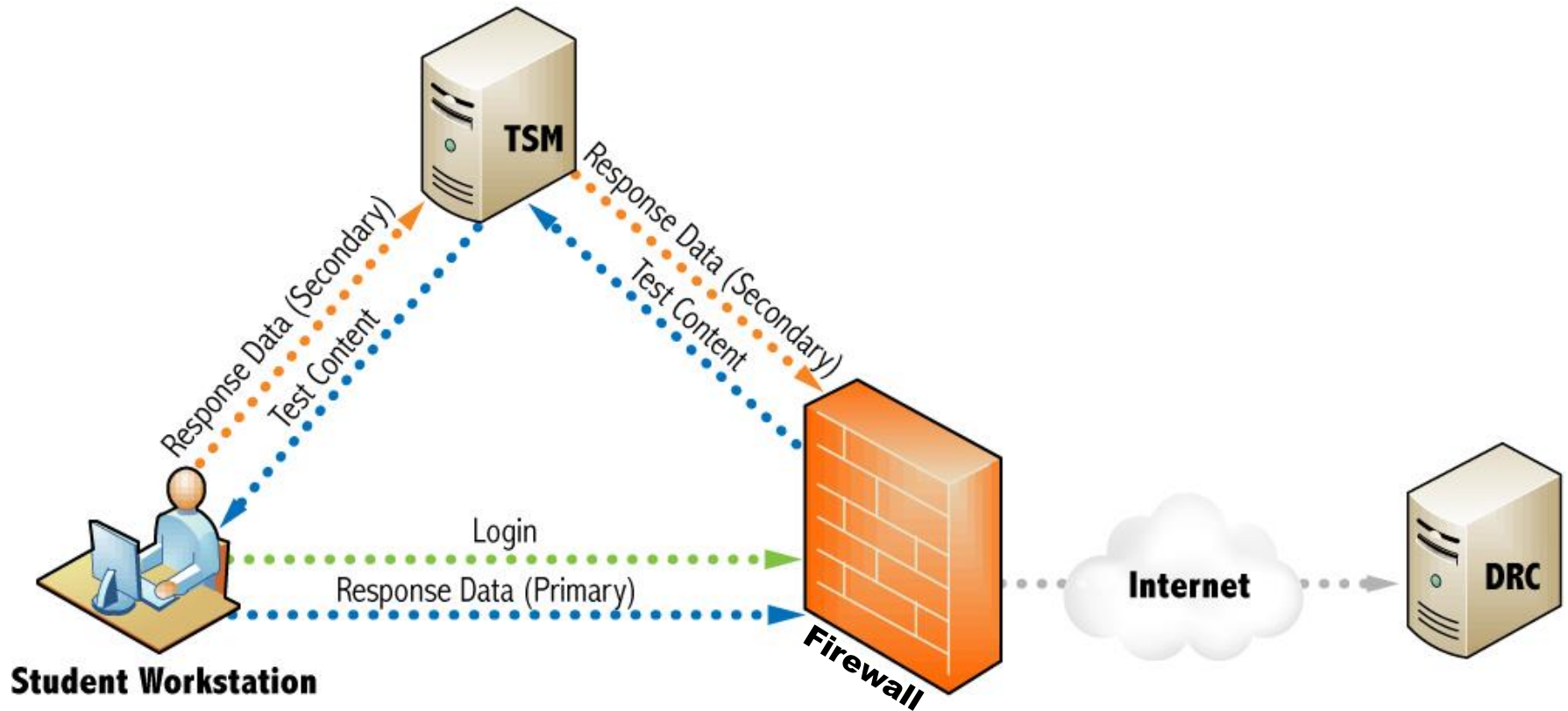
About Downloads Tutorials

[Instructions](#)

Software Downloads

Testing Software Downloads					
Title	Platform	Operating Systems	Version	Size	Action
Windows Installer	Windows	XP SP1+, Vista, 7, Server 2003, Server 2008	2013.3.4.1526	62.6 MB	 
Macintosh Installer	Mac OS	10.5, 10.6, 10.7, 10.8	2013.3.4.1526	17.6 MB	 
Linux Installer	Linux	Ubuntu 12.04 with Gnome 3.4	2013.3.4.1526	42.8 MB	 

TESTING SITE MANAGER (TSM)

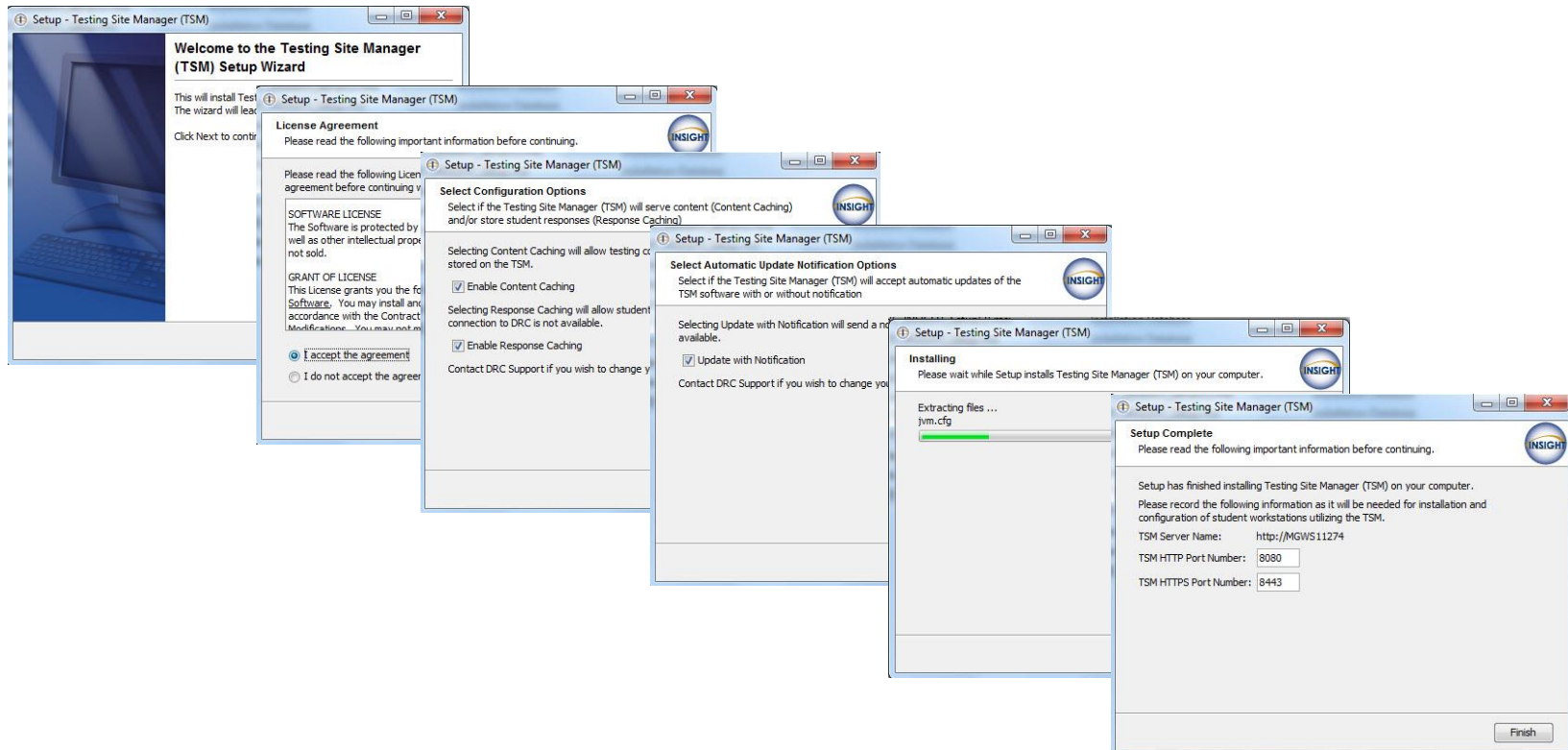




TSM INSTALLATION

Downloads available March 2nd within eDIRECT

If the port is already being used: <installation dir>/apache-tomcat-7.0.40/conf/server.xml



TSM GETTING STARTED

Figure 1

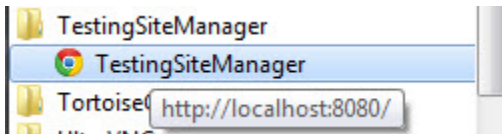


Figure 2

Enter Testing Site Manager Name

TSM Name:

Save

Figure 3

Testing Site Manager (TSM)
(includes Local Caching Service [LCS] capabilities)

TSM Name: [District 1, Sample School, Bldg 3, Rm 7](#)
TSM Version: 6.0.0
TSM Server: 10.5.3.27

[Content Caching](#) [Response Caching](#) [Tools](#)

Last Updated: 12/31/2013 01:01:38 PM

[Update Content](#)

10 records per page

Content List

Search:

Content	Status
000001 - Online Testing Assessment	Up to Date

Showing 1 to 1 of 1 entries

[Previous](#) 1 [Next](#)



TSM CONTENT CACHING



Testing Site Manager (TSM)

(includes Local Caching Service [LCS] capabilities)

TSM Name: District 1, Sample School, Bldg 3, Rm 7

TSM Version: 6.0.0

TSM Server: 10.5.3.27

Content Caching

Response Caching ▾

Tools ▾

Last Updated: 12/31/2013 01:01:38 PM



Update Content

10 ▾ records per page

Content List

Search:

Content

Status

000001 - Online Testing Assessment

Up to Date

Showing 1 to 1 of 1 entries

← Previous

1

Next →

[Content Caching](#) | [Response Caching](#) | [Tools](#)

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TSM RESPONSE CACHING



Testing Site Manager (TSM)

(includes Local Caching Service [LCS] capabilities)

TSM Name: District 1, Sample School, Bldg 3, Rm 7

TSM Version: 6.0.0

TSM Server: 10.5.3.27

Content Caching

Response Caching

Tools

Unsent Responses

Historical Responses

Last Updated: 12/31

Update Content

10 records per page

Content List

Search:

Content

Status

000001 - Online Testing Assessment

Up to Date

Showing 1 to 1 of 1 entries

← Previous

1

Next →

[Content Caching](#) | [Response Caching](#) | [Tools](#)

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TSM PING ACTIVITY



Testing Site Manager (TSM)

(includes Local Caching Service [LCS] capabilities)

TSM Name: District 1, Sample School, Bldg 3, Rm 7

TSM Version: 6.0.0

TSM Server: 10.5.3.27

Content Caching

Response Caching

Tools

Ping Trends

Load Simulator

Last Updated: 12/31/2013 01:01:38 PM



Update Content

10 records per page

Content List

Search:

Content

Status

000001 - Online Testing Assessment

Up to Date

Showing 1 to 1 of 1 entries

← Previous 1 Next →

[Content Caching](#) | [Response Caching](#) | [Tools](#)

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TSM LOAD SIMULATION TESTING



Testing Site Manager (TSM)

(includes Local Caching Service [LCS] capabilities)

TSM Name: District 1, Sample School, Bldg 3, Rm 7

TSM Version: 6.0.0

TSM Server: 10.5.3.27

Content Caching

Response Caching

Tools



Ping Trends

Load Simulator

Enable Simulator

Historical Simulations

Last Updated: 12/31/2013 01:01:38 PM

Update Content

10 records per page

Content List

Search:

Content

Status

000001 - Online Testing Assessment

Up to Date

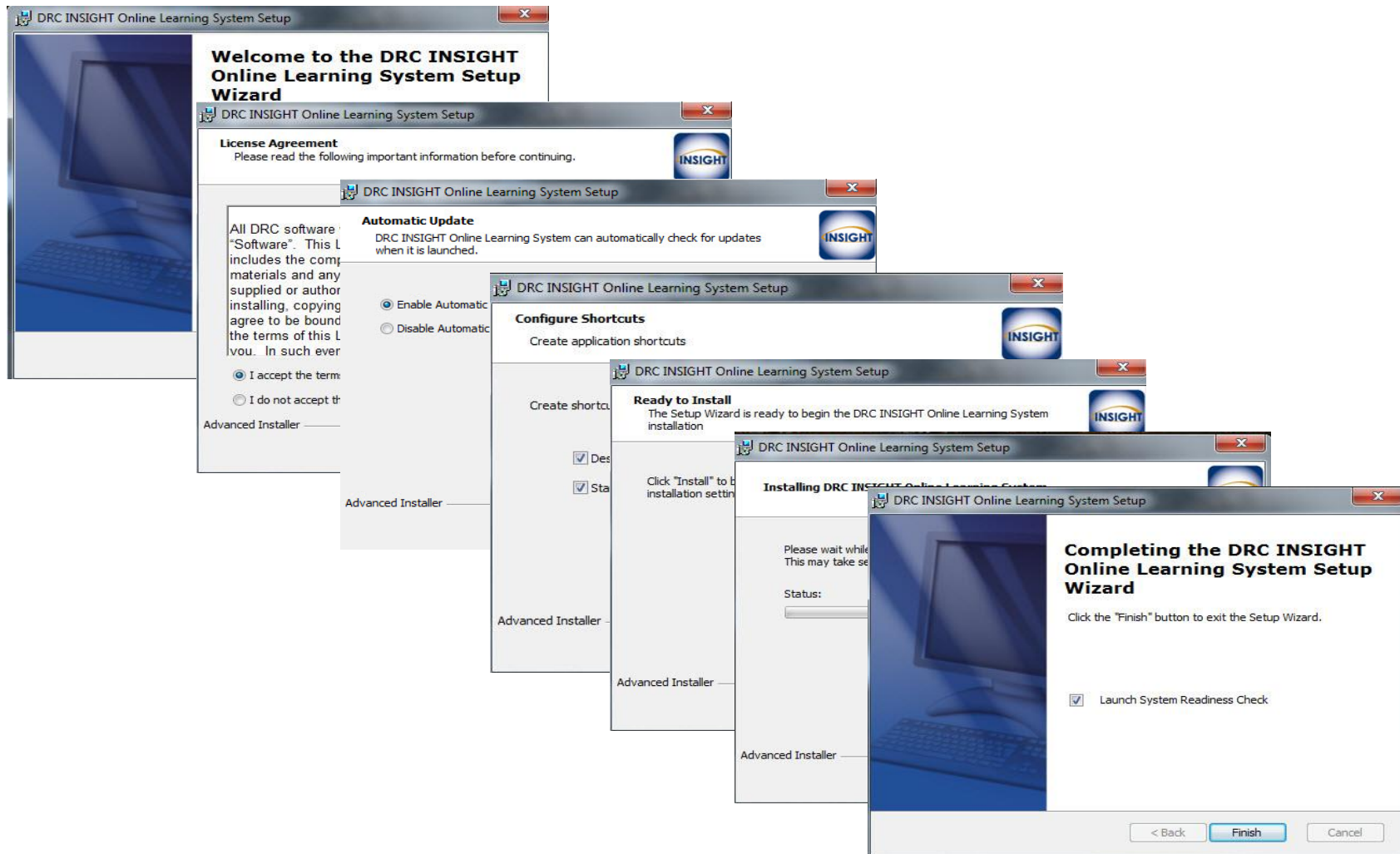
Showing 1 to 1 of 1 entries

← Previous 1 Next →

[Content Caching](#) | [Response Caching](#) | [Tools](#)

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TEST ENGINE INSTALLATION





TEST ENGINE\TSM CONFIGURATION

System Information			
Client Version		Installation Directory	
5.1.0		C:\Program Files (x86)\NE Online Assessment System	
Machine Name	User Name	OS Level	OS Version
MGWS11274	bbalderson	Microsoft Windows 7 Enterprise Edition Service Pack 1 (build 7601), 64-bit	6.1
Response Caching TSM Connection	Response Caching TSM Configuration	Content Caching TSM Connection	Content Caching TSM Configuration
No		No	
HTTPS Proxy			
<input checked="" type="checkbox"/>	Screen Resolution	Details	
<input checked="" type="checkbox"/>	Internet Connection	Details	
<input checked="" type="checkbox"/>	RAM	Details	
<input checked="" type="checkbox"/>	Audio Capability	Details	
<input checked="" type="checkbox"/>	OS Level	Details	
<input checked="" type="checkbox"/>	User Agent	Details	
<input type="checkbox"/>	Response Caching TSM Connection	Details	
<input type="checkbox"/>	Response Caching TSM Status	Details	
<input type="checkbox"/>	Response Caching TSM Version	Details	
<input type="checkbox"/>	Content Caching TSM Connection	Details	
<input type="checkbox"/>	Content Caching TSM Version	Details	
<input checked="" type="checkbox"/>	Client Version	Details	
<input checked="" type="checkbox"/>	Folder Permissions	Details	

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TEST ENGINE\TSM CONFIGURATION

DRC INSIGHT Client Configuration Properties

Enable DRC INSIGHT Auto Update: ☒

Enable Content Caching and Simulation TSM: ☒

TSM Content Caching and Simulation Server Name:

Enable Response Caching TSM : ☒

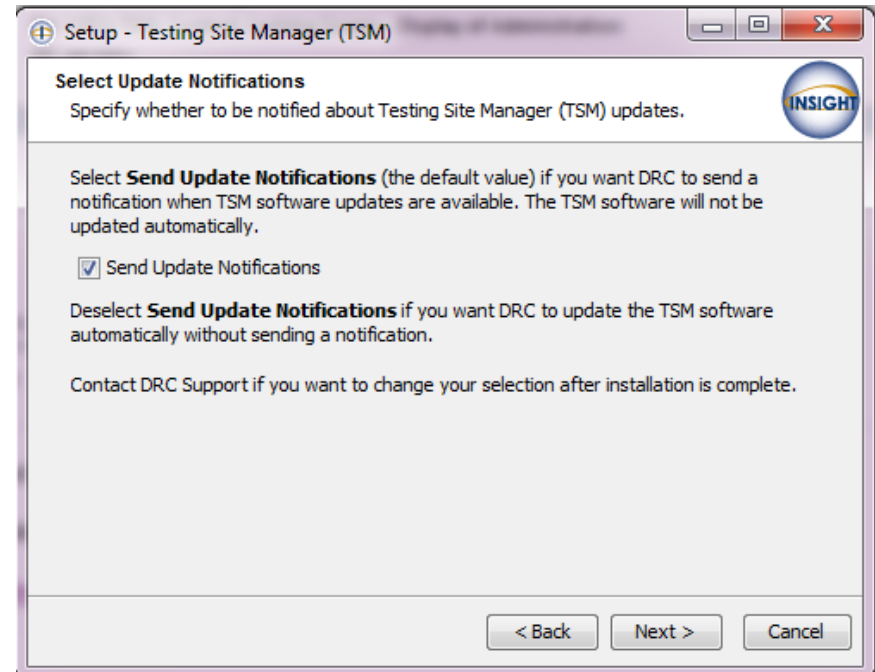
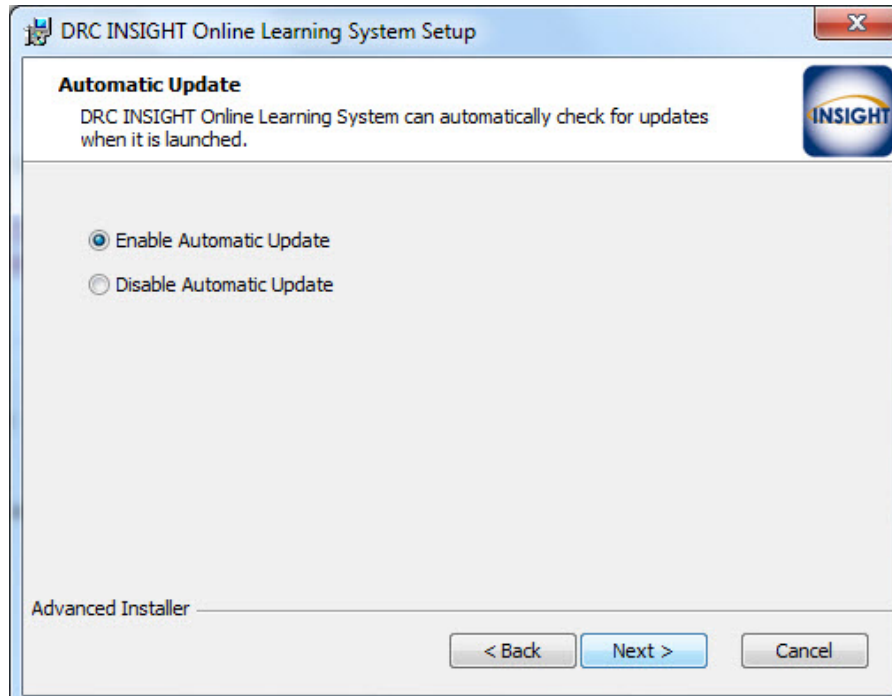
TSM Response Caching Server Name:

HTTPS Proxy Host:

District Name:

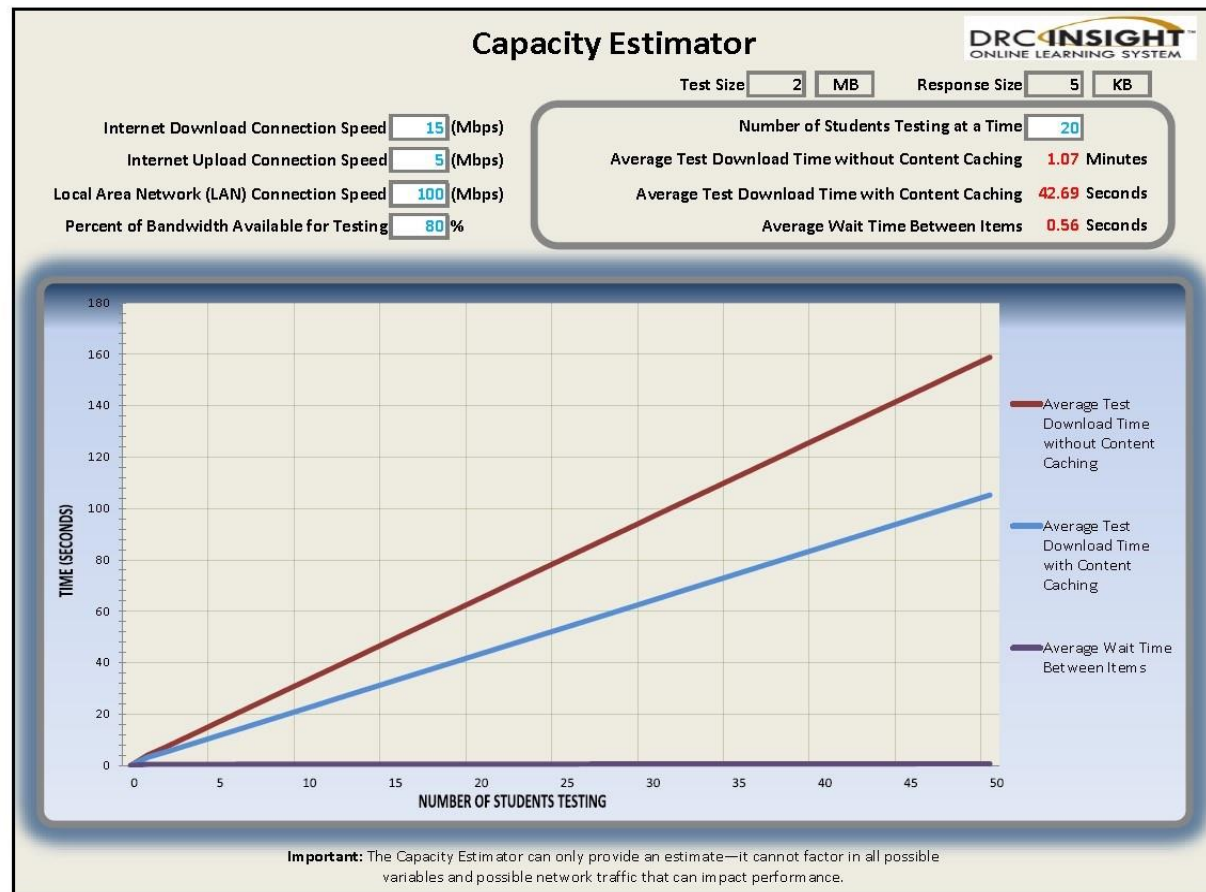
School Name:

SOFTWARE UPDATES



CAPACITY ESTIMATOR

- Test Setup–General Information–Downloads





TUTORIALS AND ONLINE TOOLS TRAINING

- Student Tutorials

On desktop when the test engine is downloaded
In eDIRECT go to Test Setup/General
Information/Downloads

- Online Tools Training (OTTs)

Part of the operational test installation package
A public link will be available on the eDIRECT log-in
page (audio requires a TSM and secure log-in)



ROLES AND RESPONSIBILITIES – DISTRICT/SCHOOL TEST COORDINATOR

- Manage all usernames and passwords within eDIRECT
 - DTC/STC decision on levels of access in schools
- Verify and edit all student data in ISEE
 - Prior to Testing (February 20 deadline)
 - Prior to Final Reporting (May 15 deadline)
- Verify all student data in eDIRECT
- Print Test Tickets
- Monitor all testing; ensure test security

ROLES AND RESPONSIBILITIES – TEACHER/PROCTOR



- Administer Student Tutorials and Online Tools Training prior to testing
- Print student Test Tickets for only their students (with DTC/STC approval)
- Ensure students have correct Test Tickets for each test
- Identify any testing irregularities and report to STC
- View immediate scores
 - View Online Results (PDF and Excel)
 - Audit Spreadsheet



TEST ADMINISTRATION MANUAL

- Spring 2015 TAM posted on eDIRECT under “General Information - Documents”
- Provides information for test preparation and Test Administrator/Proctor directions for testing day
- Should be reviewed prior to testing to ensure a better understanding of processes



ACCOMMODATED VERSIONS

Audio Online

- Available for all tests except Reading
 - No human readers allowed

NOTE: Reading the Reading test to a student results in test invalidation.

- Students will have an Audio indicator on the Test Tickets

ISAT Spring 2015 Test Ticket
Grade 5 Science
Accommodation – Audio Online
School: Sample School
Student Name: Anderson, Abigail A
EDUID: 12345678
Username: AAnderson1
Password: MELT3456





ACCOMMODATED VERSIONS

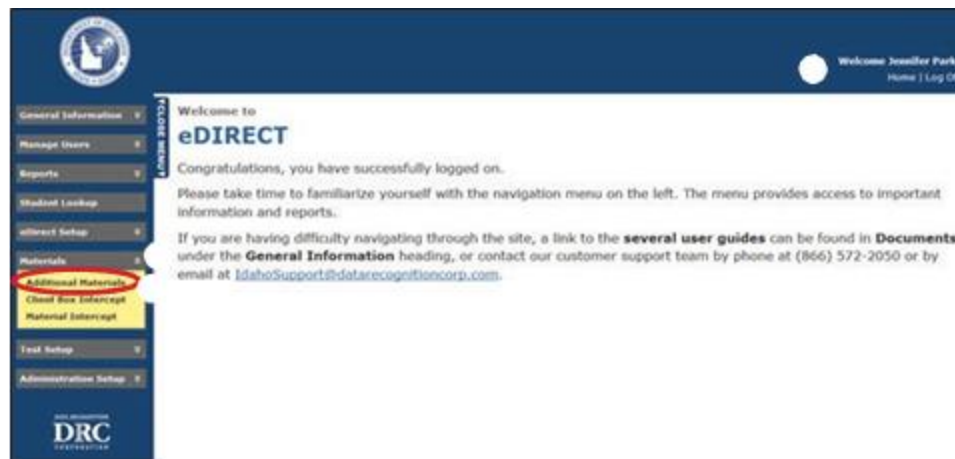
Paper Versions

- Available for those students whose IEP requires an assessment not presented on a computer
- Large Print, Braille, and Paper versions
- Audio CDs in Mathematics, Language Usage, and Science
- Ordering Materials – deadline is February 20th
- Accommodated materials must be returned no later than May 15th
- New process for ordering accommodated materials...



ACCOMMODATED VERSIONS

- Log into eDIRECT at <https://id.drcedirect.com>.
- Click on the Materials tab on the left side of the screen to display the Materials menu.
- From this menu you can select Additional Materials, Client Box Intercept, and Material Intercept.
- Click Additional Materials.





ACCOMMODATED VERSIONS

- Select your administration (EOC or ISAT), district, and school and then click the “Add Order” button to begin placing your order. Upon receipt of your order, DRC will contact your DTC by telephone for student information. You can also check the status of orders that have been placed with the “Find Orders” button.
- Electronic copies of the Spring 2015 Test Administration Manuals and Test Coordinator Manuals for Accommodated Materials will be available in eDIRECT under General Information – Documents, within the Manuals drop-down menu on March 2, 2015.
- Paper copies of the Spring 2015 Test Administration Manuals and Test Coordinator Manuals for Accommodated Materials will be available to be shipped with your order upon request.



ACCOMMODATED VERSIONS

- DRC will send these materials to arrive in districts beginning March 23, 2015, depending on when the order is received. No orders for accommodated materials will be accepted after May 8, 2015.
- In addition to ordering accommodated materials through eDIRECT, you must identify each student in Test Setup in eDIRECT by subject for each accommodated material needed by May 15, 2015.

TEST SECURITY



- Test Security guidelines - Test Coordinator's Guide to State and Federal Assessments
- Test Security Agreement (found in TAM)- All Administrators, Teachers, and Proctors must complete one prior to each administration. Completed agreements must be filed in district office for two years.
- Administrators/Proctors are **NOT** allowed to look at a student's computer.
- All Test Tickets, Math Reference Sheets, periodic tables, and scratch paper are secure materials and must be collected after testing is completed.



TEST SECURITY

- Erasure Analysis Report – SDE reviews all suspect cases. “Wrong to Right” are of special concern.
- Pause Function – used for brief emergencies (restroom break)
- Inactivity for longer than 20 minutes during testing will cause the system to log off the test.
- Teachers/Proctors are not allowed to login students without students being in the room to verify attendance.
- Mathematics – calculator/noncalculator items in retest
 - When the student reaches the end of the noncalculator section, warning will pop up.



TEST SETUP

- Test Setup will now be done through eDIRECT
- Available beginning March 16
- Test Setup is where eDIRECT users can search for students, edit student information, add students, view student status, and add or edit accommodations and testing codes
- Test Session management
- Print Test Rosters and Test Tickets

- 

Instructions

* Indicates required fields

Last Name

First Name

Middle Initial

EDUID

Student

Training

1234567890

Student Detail

Accommodations

Demographics

Testing Codes

Test Sessions

Accommodations

Type	Accommodation	Biology	Chemistry
Presentation	Paper	<input type="checkbox"/>	<input type="checkbox"/>
Presentation	Braille	<input type="checkbox"/>	<input type="checkbox"/>
Presentation	Large Print	<input type="checkbox"/>	<input type="checkbox"/>
Presentation	Paper with Audio CD	<input type="checkbox"/>	<input type="checkbox"/>
Presentation	Braille with Audio CD	<input type="checkbox"/>	<input type="checkbox"/>
Presentation	Large Print with Audio CD	<input type="checkbox"/>	<input type="checkbox"/>
Online	Audio Online	<input type="checkbox"/>	<input type="checkbox"/>
Online	Paper - DRC Use Only	<input type="checkbox"/>	<input type="checkbox"/>
Setting	Setting, administration and presentation, scheduling, response,	<input type="checkbox"/>	<input type="checkbox"/>

10 Item(s) Displayed

Save

Cancel

TEST SETUP – ADD STUDENTS TO A TEST SESSION



- New students can be added directly to a test session. This will automatically set the student as an online tester.
- Under Test Setup select Test Sessions, enter search criteria, and click Show Sessions. Select the View/Edit icon next to the test session to which you'd like to add a new student.
- Click New Student
- Enter student information
- Save

The screenshot shows the 'Edit Test Session' web interface. At the top, a blue header bar contains the title 'Edit Test Session'. Below this, a light blue bar displays the 'Testing Window: 01/07/2015 - 01/28/2016'. A link for 'Instructions' is provided. A red asterisk indicates required fields. The form includes fields for 'Session Name' (filled with 'Chemistry'), 'Content Area' (dropdown, filled with 'Chemistry'), 'Assessment' (dropdown, filled with 'Chemistry'), 'Mode' (dropdown, filled with 'Online'), 'Begin Date' (calendar icon, filled with '1/7/2015'), and 'End Date' (calendar icon, filled with '1/28/2016'). Below these is a 'Search for Available Students' section with input fields for 'Student Last Name', 'Student First Name', 'EDUID', and a 'Grade' dropdown (filled with '(All)'). Three buttons are present: 'Find Students', 'New Student', and 'Clear'. The interface features two large list boxes. The 'Available Students' box on the left is empty, with a note 'Double-click to edit Student' below it. The 'Students in Session' box on the right contains one entry: 'Student, One (194583541)', also with a 'Double-click to edit Student' note. Between the list boxes are four blue arrow buttons (up, down, left, right). At the bottom are 'Save' and 'Cancel' buttons.



TEST SETUP – STUDENT STATUS

- From the Student Status window you can view the online testing status of one or more students for a specific district and school. The window displays the following information:

STATUS	DESCRIPTION
Not Started	The student has not started the test.
In Progress	The student is taking the test.
Completed	The student has finished the test. The start time, end time, and length of the test session are also displayed if the student has completed a test.
Locked	At the end of each day, all students with a status of In Progress are automatically locked.

General Information

Manage Users

Reports

Student Lookup

eDirect Setup

Materials

Test Setup

General Information

Students

Student Status

Test Sessions

Testing Windows

Administration Setup

DATA RECOGNITION
DRC
CORPORATION

Student Status

[Instructions](#)

* Indicates required fields

Administration
Science EOC Spring 2014*

District
999 - DRC Use Only - Sa*

School
0998 - DRC Use Only - E*

Grade
(All)

Content Area
Science

Find Students

Clear


* All times are Mountain Standard Time.

Students

Last Name	First Name	Grade	Content Area	Status	Start Time	End Time	Duration
Avery	Fern	09	Science	Completed	04/02/2014 08:13 AM MT	05/27/2014 06:04 AM MT	1317 hrs. 51 min.
Barrymore	Drew	09	Science	Not Started			
Candy	John	09	Science	In Progress	04/11/2014 12:19 PM MT		
Clavin	Cliff	09	Science	Completed	04/01/2014 09:16 AM MT	05/27/2014 06:04 AM MT	1340 hrs. 48 min.
Crane	Ichabod	09	Science	In Progress	03/31/2014 02:40 PM MT		

































TEST SETUP – PRINT TEST TICKETS

- Test Tickets will be available beginning March 16 under Test Sessions
- Click Show Sessions
- You can click the Print All icon to print all Test Tickets in a test session
- Print selected tickets by clicking the Edit/Print Ticket Status icon  in the action column for the test session you want. In the Testing Status window, select students by clicking the checkbox next to their name and then clicking the Print Selected button

Sessions Status Summary




































[Instructions](#)

Select	District	School	Session Name	Assessment	Status	Begin Date	End Date	Action
<input type="checkbox"/>	DRC Use Only - Sample District	DRC Use Only - EIS Sample School	Review Session - TD3	Chemistry	Not Started	3/4/2014	3/5/2014	    
<input type="checkbox"/>	DRC Use Only - Sample District	DRC Use Only - EIS Sample School	TD Review Session - 4	Chemistry	Not Started	3/4/2014	3/5/2014	    
<input type="checkbox"/>	DRC Use Only - Sample District	DRC Use Only - EIS Sample School	Review Session - SOE	Biology	In Progress	3/28/2014	3/16/2014	    
<input type="checkbox"/>	DRC Use Only - Sample District	DRC Use Only - EIS Sample School	Session Review - EPM	Biology	In Progress	3/28/2014	3/16/2014	    
<input type="checkbox"/>	DRC Use Only - Sample District	DRC Use Only - EIS Sample School	Review Session - EPM	Chemistry	In Progress	3/28/2014	3/16/2014	    
<input type="checkbox"/>	DRC Use Only - Sample District	DRC Use Only - EIS Sample School	testing again	Chemistry	In Progress	3/24/2014	6/30/2014	    

[Add Session](#) [Export to Excel](#) [Unlock Selected](#) [Unlock All](#)

Testing Status

[Instructions](#)

Select	Last Name	First Name	User Name	Password	Status	Started	Completed	Action
<input type="checkbox"/>	Lam	Sta	Slambchop1	GOOD9523	Not Started			    
<input type="checkbox"/>	Quimby	Ramona	RQuimby1	LOVE8622	Not Started			    
<input type="checkbox"/>	Sanders	Samantha	SSanders1	BAIT6501	Not Started			    
<input type="checkbox"/>	Finn	Huckleberry	HFinn1	COAL8042	Locked	04/02/2014 09:56 AM MT	04/02/2014 10:14 AM MT	    
<input type="checkbox"/>	Fonzereb	Arthur	AFonzereb1	QHB9731	Locked	04/02/2014 10:20 AM MT	04/02/2014 12:06 PM MT	    
<input type="checkbox"/>	Huggins	Henry	HHuggins1	ROCK2310	Locked	04/02/2014 12:18 PM MT	04/02/2014 12:55 PM MT	    
<input type="checkbox"/>	Ingals	Laura	LIngals1	BEAD5182	Locked	04/02/2014 01:45 PM MT	04/02/2014 01:59 PM MT	    

[Print Selected](#) [Print All](#) [Unlock Selected](#) [Unlock All](#) [Close](#)

TEST TICKETS AND STUDENT TEST ROSTERS



- The Student Test Ticket always indicates an administration date, name of the assessment, student name, EDUID, accommodation (if applicable), username, and password. In addition to the Student Test Tickets, a Student Test Roster will print. The Student Test Roster lists the students in the test session.

Science EOC Spring 2015 Test Ticket Biology

School: Sample School
Student Name: Anderson, Abigail A
EDUID: 12345678
Username: AAnderson1
Password: MELT3456

ISAT Spring 2015 Test Ticket Grade 5 Science Accommodation – Audio Online

School: Sample School
Student Name: Anderson, Abigail A
EDUID: 12345678
Username: AAnderson1
Password: MELT3456

Science EOC Spring 2015 Student Test Roster

District: Sample District
School: Sample School
Assessment: Biology
Test Session: K Session O

Training		Form	Student Name	EDUID	Username	Password	Accommodation
Tutorial	OTT						
<input type="checkbox"/>	<input type="checkbox"/>	B1	Anderson, Abigail A	123456789	AAnderson1	MELT3456	Audio Online
<input type="checkbox"/>	<input type="checkbox"/>	B3	Mohammed, Hassan M	234567890	HMohammed1	LONG9876	
<input type="checkbox"/>	<input type="checkbox"/>	B1	Schwartz fisher, Christine J	232323232	CSchwartzf1	BOOT2596	
<input type="checkbox"/>	<input type="checkbox"/>	B5	Thompson-Gilmoore, Kerrington	891828372	KThompson-g1	MELT2298	Audio Online

REACTIVATIONS AND INVALIDATIONS



- Districts will no longer be submitting reactivations and/or invalidation requests via electronic mail per Idaho's Student Data Privacy Law.
- Reactivation and Invalidation forms in TAM and <http://www.sde.idaho.gov/site/assessment/eocScience.htm>
- Submit through a Secure File Transfer Protocol (SFTP) at: <https://sftp.sde.idaho.gov/login.html>.
- Only District Test Coordinators and School Test Coordinators may unlock a test.



UNLOCKING TESTS

- Only District Test Coordinators and School Test Coordinators may unlock a test in these situations:
 - A student exited the test by using the End Test function in INSIGHT.
 - A student exited the test by using the Pause/Exit function, or they were inactive on the system for more than twenty minutes and INSIGHT removed them from the test. If this happened on the same day as their first login, the student can log in using their original login information and their Test Ticket does not need to be unlocked. If this happened on a day after their first login, the student's Test Ticket must be unlocked. After it is unlocked, they can log in using their original login information from the previous day.
- Instructions on unlocking tests can be found in the TAM.

NOTE: You need special permission from the State Department of Education to unlock Test Tickets on any day other than their original testing day.



? NOT TESTED CODES

Students who are unable to test due to absence, medical reasons, parent refusal, student refusal, or suspension must be coded in eDIRECT

Not Tested Codes are **required** for all students who are unable to test

The screenshot shows the "Edit Student" interface in the eDIRECT system. At the top, there's a blue header bar with the title "Edit Student". Below it is a section for "Instructions" and a note: "* Indicates required fields". The form contains several input fields: "Last Name" (with "Student" below it), "First Name" (with "Two" below it), "Middle Initial", and "EDUID" (with "194583542" below it). Below these fields are five tabs: "Student Detail", "Accommodations", "Demographics", "Testing Codes", and "Test Sessions". The "Testing Codes" tab is currently selected. It displays a table with a header row for "Biology". The table has two columns: one for testing codes and one for descriptions. The codes listed are "Not Tested/Invalid/Adaptation", "Homeschool", "Private School", "Alternate Assessment", and "Exited or Withdrawn/Transferred". A dropdown menu is open over the "Not Tested/Invalid/Adaptation" row, showing a list of reasons: "Absent", "Medical", "Invalid Test", "Parent Refusal", "Student Refusal", and "Suspension". At the bottom of the form are "Save" and "Cancel" buttons.



Withdrawn/Transfer Coding

- Coding for students who have transferred or withdrawn from your district.
 - Exit a student ONLY when student has taken the 10th grade test and banked it in a previous administration. Should be used for 11th and 12th graders only.
- Code a student Withdrawn/Transferred when student moved during testing window. Use the W/T code for the content areas not tested.
- Coding under Test Setup in eDIRECT

The screenshot shows the "Edit Student" interface in the eDIRECT system. At the top, there's a blue header bar with the title "Edit Student". Below it, a tabbed interface shows "Instructions" as the active tab, with a red asterisk indicating required fields. The form includes input fields for "Last Name" (containing "Student"), "First Name" (containing "One"), "Middle Initial" (empty), and "EDUID" (containing "194583541"). Below these are tabs for "Student Detail", "Accommodations", "Demographics", "Testing Codes", and "Test Sessions". The "Testing Codes" tab is selected, displaying a table with columns for content areas and status. The "Biology" row is highlighted, showing a dropdown menu with options "Exited" and "Withdrawn/Transferred". Other rows include "Not Tested/Invalid/Adaptation", "Homeschool", "Private School", and "Alternate Assessment", each with a "Yes" checkbox. At the bottom of the form are "Save" and "Cancel" buttons.

ISAT PRELIMINARY REPORTING - IMMEDIATE SCORES



- Immediate scores for students will be available under Reports – View Online Results in eDIRECT.
- All these scores are considered preliminary.



PARENT BROCHURES

- Printed versions to be delivered to districts on May 27th
- Districts are required to distribute brochures to all parents of ISAT students
- Delivery date and method of delivery are district decisions



FINAL SCORE REPORTS

- ISAT
 - NCLB requires the ISAT reports be sent to all parents
 - NCLB Report may be sent home along with the Parent Brochure
 - Final Individual Student Reports (ISRs) available Friday, June 5th via DRC eDIRECT
 - Final summary reports and data files available Friday, June 19th via DRC eDIRECT
- EOC
 - Estimated delivery Friday, September 4 via DRC eDIRECT

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